



CITY OF SANTA CLARA PARKS & RECREATION DEPARTMENT



**Walter E. Schmidt Youth Activity Center
Skate Park**
2450 Cabrillo Ave., Santa Clara, CA 95051
Office 408/615-3760 • FAX 408/241-0842
Skate Park 408/615-3191
http://santaclaraca.gov/park_recreation/pr_yac.html

Teen Center
2446 Cabrillo Ave., Santa Clara, CA 95051
Office 408/615-3740
FAX 408/241-2326
http://santaclaraca.gov/park_recreation/pr_teens.html

RESIDENT YOUTH PARTICIPANT INFORMATION

For Year September 2007 through August 2008

*It is our pleasure to welcome you to Santa Clara's Youth Activity Center (YAC),
Teen Center, and Skate Park!*

RESIDENT YOUTH CARD PROCEDURE

To apply for a Resident Youth Card:

1. Obtain a 2007-2008 Resident Youth Participant Information form from the YAC or Teen Center offices or online at <http://santaclaraca.gov/pdf/collateral/ResYouthCardReg.pdf>.
2. Parent/Guardian signs the Release of Liability and Assumption of Risk Agreement and Behavioral Contract. Participant also signs the Behavioral Contract.
3. Application is submitted in person to the YAC. Once proof of residency is shown and the fee is paid, a photo of the participant is taken and a Resident Youth Card is issued. The cost of the first card is \$5.00. Replacement cards cost \$2.00 for the second, \$3.00 for the third, \$4.00 for the fourth, etc. Funding is available through the "Friends of Parks & Recreation" grant program to qualifying families. See the front desk for an application.

WHO CAN PARTICIPATE

Youth Activity Center (YAC) - Santa Clara Parks & Recreation Department offers after school programs at the Youth Activity Center (YAC) free of charge to Santa Clara youth. The after school program is open to elementary and middle school participants only. The open gym program is open to elementary school, middle school, and high school participants.

A Santa Clara resident youth is defined as:

- Youth who attend an elementary, middle or high school in the Santa Clara Unified School District (SCUSD); or
- Youth who attend an elementary, middle or high school NOT in the SCUSD, but reside in the City of Santa Clara or within the SCUSD boundaries; or
- Youth who attend an elementary, middle or high school and whose parent, grandparent, or great-grandparent reside in the City of Santa Clara.

Teen Center - Santa Clara Parks & Recreation Department offers drop-in and organized after-school programs at the Teen Center, for little or no cost, to Santa Clara 8th graders and high school students and. An 8th grader is defined as someone who is currently attending 8th grade; a Santa Clara high school

student is defined as someone who has graduated from middle school, is attending high school, and is up to 19 years of age, living in the City of Santa Clara or within the SCUSD boundaries. Students who have a parent or grandparent residing in the City of Santa Clara are also considered residents.

Skate Park - Santa Clara Parks & Recreation Department offers use of the Skate Park free of charge to residents of Santa Clara. A Santa Clara resident is defined as living in the City of Santa Clara or within the SCUSD boundaries, or attending a school within the Santa Clara Unified School District. Youth age 18 years old and younger who have a parent or grandparent residing in the City of Santa Clara are also considered residents. An adult must supervise a participant under the age of 5 years old.

PARTICIPANT GUIDELINES

The detailed list of rules for Participant Behavior and Discipline Plan is available online and at the YAC, Teen Center, and Skate Park.

A Participant Behavior Standard and Discipline Plan have been developed to inform parents/guardians and participants how we expect them to behave while they are participating in our programs. Parents/guardians and participants should review this Standard and Plan so that there is a clear understanding of behavior expectations and consequences of actions. Both parents/guardians and participants will be asked to sign a Behavioral Contract indicating support of the Participant Behavior Standard and Discipline Plan.

Participant Responsibilities:

- Participants shall be courteous and respectful of adults and fellow participants.
- Participants shall obey rules of the facility.
- Participants shall show respect for city property and the personal property of others.

Education Code 48909: California State Law makes parents fully responsible for losses of and damage to school and city property by students.

Fees, Fines and Assessments: Fees, fines, etc., are payable by check or cash. Checks should be made payable to the "City of Santa Clara." There will be a fee charged for returned checks in the amount of the bank's charge to the City.

Enforcement Of Facility Rules: Facility rules will be enforced at all times, including, but not limited to: while at the YAC, Teen Center, Skate Park, while going to and from the YAC, Teen Center, or Skate Park during, or while going to or from a city-sponsored activity.

Suspension: All participants are expected to observe accepted standards of our society. There is good cause to suspend participants who exhibit continued and willful disobedience. (Please refer to "Participant Behavior Standard")

Administrative Suspension: Discipline at the YAC, Teen Center, and Skate Park will be administered with firmness, fairness and consistency. We realize that the parent has a great responsibility in the area of discipline. We feel it is important for the YAC, Teen Center, Skate Park, and parent to work together toward this goal. (Please refer to "Participant Behavior Standard and Discipline Plan")

Participant Behavior: If a participant becomes aware of any potentially dangerous and/or illegal situations regarding weapons, drugs, alcohol, fights, property damage, theft, etc., or has information regarding such, he/she is requested to report it to a staff member.

PARTICIPANT REGISTRATION

Applications for YAC, Teen Center, and Skate Park may be obtained from the YAC office or online at <http://santaclaraca.gov/pdf/collateral/ResYouthCardReg.pdf>.

YAC & Skate Park - A completed Resident Youth Participant Information Form, providing emergency contact information, and proof of residency are required for registration each year. In addition, a Release of Liability and Assumption of Risk Agreement and Behavioral Contract must be signed by parents/guardians and participant. Applications are submitted to the YAC.

All skate park guests (adults and minors) are required to have emergency information and a signed liability form on file. Participants younger than 18 years old must have the liability form signed by a parent or legal guardian.

Resident Adult Participant Forms can be picked up at the front desk of the YAC or online.

Teen Center - A completed Participant Information Form, providing emergency contact information, and proof of residency or SCUSD status are required for registration each year. In addition, a Release of Liability and Assumption of Risk Agreement and Behavioral Contract must be signed by parents/guardians and participants. Applications are submitted to the YAC.

A Participant Behavior Standard and Discipline Plan have been developed to inform parents/guardians and participants how we expect them to behave while they are participating in our programs. Parents/guardians and participants should review this Behavior Standard and Discipline Plan so that there is a clear understanding of behavior expectations and consequences of actions. Both parents/guardians and participants will be asked to sign a Behavioral Contract indicating support of the Participant Behavior Standard and Discipline Plan.

RESIDENT YOUTH CARDS/DAY PASSES

YAC, Teen Center & Skate Park - To participate in the YAC, Teen Center, and Skate Park programs, each youth must have a Resident Youth Card. Resident Youth Cards are valid from September through the following August. For emergency purposes, please inform us of any changes pertaining to information on file for your child.

Participants are expected to bring their Resident Youth Card each time they visit. Those participants who bring their card will be admitted into programs first. A day pass will be granted once a week for those participants who forget their card.

Residents adults participating in the Skate Park must complete an emergency information and liability form. Participants must show their photo ID card each time they visit the Skate Park.

AFTER SCHOOL PROGRAM ACTIVITIES

YAC (Youth Activity Center)

Homework Room & Computer Lab - Open during the after-school program, the homework room is a quiet area where kids can get a head start on their homework. Textbooks for elementary and middle school students are available and can be checked out from the YAC office. The computer lab features 10 workstations with Microsoft Office programs for participants to do their homework.

Organized Sports & Games - Organized Sports & Games are offered for participants in elementary school and middle school. A variety of recreation from high-energy games to more passive activities is offered. Organized games will be held after school Monday through Friday. Check out the action-packed sports, games and activities planned each day.

Teen Center

The Teen Center offers a variety of venues and services to the teen community. The huge multi-purpose room, with patio, includes a snack café, game alcove, and lounge area where teens can play and socialize. Two classrooms are open for recreation classes, group projects, or as a silent study area. The computer lab is available for participants to use the internet. A Resident Youth Card is required to use the facility and check out equipment.

HOURS OF OPERATION - The YAC, Teen Center, and Skate Park open and close at different times throughout the week. Please check the monthly calendar for program plans and hours of operation. When planning your child's visit, please keep in mind ending times for programs, as participants must be picked up before closing time.

DROP-IN FORMAT - The YAC, Teen Center and Skate Park programs operate on a drop-in format. Participants are free to come and go from the programs. Please make arrangements with your child about when it is appropriate for them to leave the facility and with whom.

PICKING UP KIDS FROM THE PROGRAM

Parents are asked to come inside the facility to drop off and pick up their children. Children are not allowed to wait outside the facility for their ride.

It is the general policy of the YAC, Teen Center, and Skate Park that staff will wait with children who have not been picked up at the conclusion of our programs. Ultimately, the Santa Clara Police Department will pick up the child. Continued incidents of late pickups will result in the youth losing their privilege to participate in our programs.

PHONE USE

YAC, Teen Center, and Skate Park - Office phones are available for participants to use. Parents may call to talk to participants: YAC main # is 408/615-3760; Teen Center main # is 408/615-3740; Skate Park main # is 408/615-3191.

SAFETY

After School Program - For their safety, participants in the YAC must wear closed-toe athletic shoes with non-scuff soles at all times.

Teen Center - For safety purposes, participants are expected to adhere to Teen Center rules.

Skate Park - Participants are required to wear protective equipment at all times. This includes a helmet, kneepads, and elbow pads. Roller blade participants are required to wear wrist guards. Santa Clara Parks and Recreation Department will determine the acceptability of protective equipment. Loaner protective equipment is available for use by participants, but is subject to availability.

GUEST POLICY

Teen Center - Teen Center participants are allowed to have two guests per calendar month. Guests must be either in 8th grade or entering high school (defined as having graduated from 8th grade), or already be in high school. Guests are subject to all Teen Center rules. All Teen Center guests are required to have emergency information and a signed liability form on file. Participants younger than 18 years old must have the liability form signed by a parent or legal guardian. Guests must be in the company of their Santa Clara hosts. Residents are responsible for the behavior of their guest.

Applications for Teen Center guests may be obtained from the Teen Center office or online at http://www.ci.santa-clara.ca.us/park_recreation/pr_participant_guidelines.html.

Skate Park - Residents of Santa Clara are allowed to have two guests per calendar month. Guests are subject to all Skate Park rules. All skate park guests (adults and minors) are required to have emergency information and a signed liability form on file. Participants younger than 18 years old must have the liability form signed by a parent or legal guardian. Guests must be in the company of their Santa Clara hosts. Residents are responsible for the behavior of their guest.

Applications for Skate Park guests may be obtained from the YAC office or online at <http://santaclaraca.gov/pdf/collateral/GuestRegInfo.pdf>.

LEAVE ITEMS AT YOUR OWN RISK

YAC & Skate Park - During their visit, participants can leave their backpacks in the storage room, which is staffed by volunteers. Santa Clara Parks and Recreation is not responsible for items that are lost or stolen. Participants are responsible for the safety and security of their personal belongings and leave them at their own risk. Please do not allow your child to bring expensive or valuable items to the facility. These are best kept at home.

Teen Center - Storage cubes are available for teens to store their belongings while at the Teen Center. Santa Clara Parks and Recreation is not responsible for lost or stolen items. Participants are responsible for the safety and security of their personal belongings and leave them at their own risk. We advise teens not to bring expensive or valuable items to the facility.

FOOD AND DRINKS

YAC & Skate Park - Snack and soda vending machines are located on the YAC patio. The largest denomination bill the vending machines accept is \$1.00. Please keep this in mind when you are giving your child money for after school snacks.

Food, gum, and drinks are not permitted inside the facility or in the Skate Park. However, food and drinks may be consumed on the YAC patio.

Teen Center – A café offering a variety of food and drink, as well as snack and soda vending machines are located in the multi-purpose room of the Teen Center. The largest denomination bill the vending machines accept is \$1.00. If change is needed, check with the café or front desk. No outside food is allowed in the Teen Center, unless prior authorization is granted. Food and drinks are not permitted in the computer lab, classrooms and conference room.



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RESIDENT YOUTH PARTICIPANT INFORMATION FORM

For Year September 2007 through August 2008

1. All participants must register each year for a Resident Youth Card. A completed Participant Information Form and proof of residency are required for registration. The first card costs \$5.00
2. In addition, a Release of Liability and Assumption of Risk Agreement, as well as a Behavioral Contract, must be signed by the participant and their parent or guardian and submitted to the YAC (see next page).
3. Please note that youth participants are able to gain access to the Skate Park, as well as other city facilities, with their Resident Youth Card.
4. Providing false information may result in disqualification from participation in Santa Clara Parks & Recreation programs.

Please print information clearly.

Participant Information		
Participant Name (First, Last)	Date of Birth	Age
Address (#, street, unit)		Home Phone #
City, Zip Code	School	Grade
Main Contacts (parent/guardian)		
Mother's Name	Work Phone #	Cell
Father's Name	Work Phone #	Cell
Emergency Contacts (persons such as a relative or neighbor, other than parent or guardian)		
Name	Phone #	Cell
Name	Phone #	Cell
Please indicate any special needs or medical conditions that staff should be aware of:		
For Office Use: <input type="checkbox"/> Proof of Residency <input type="checkbox"/> Completed Participant Information Form; all information is legible/readable <input type="checkbox"/> Signed Release of Liability and Assumption of Risk Agreement and Behavioral Contract <input type="checkbox"/> Fee paid		
Comments:		
Entered into Computer by (staff)/date		

Please complete the Release of Liability and Assumption of Risk Agreement below.

RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT

In consideration of the acceptance of the application for participation in the activities at the Santa Clara Walter E. Schmidt Youth Activity Center, Teen Center, and Santa Clara Skate Park, I hereby waive, release and discharge any and all claims for damages for death, personal injury, or property damage which I or my child may have, or which may hereafter accrue to me or my child as a result of my participation in said activities. This release is intended to discharge in advance the City of Santa Clara, City Council, its officers, agents, and employees, the Santa Clara Unified School District and the School Board, its officers, agents and employees from and against any and all liability arising out of or connected with my or my child's participation in said activities, even though that liability may arise out of negligence or carelessness, on the part of the persons or entities mentioned above.

I have read the descriptions of YAC, Teen Center, and Skate Park activities, and I am aware that these activities may subject me or my child to physical risks and dangers. Nevertheless, I voluntarily agree to assume any and all risks of injury or death, and to release discharge, and hold harmless all of the entities or persons mentioned above who, through negligence or carelessness, might otherwise be liable to me, or my heirs, personal representatives, next of kin, spouse or assigns.

It is understood and agreed that this waiver, release, and assumption of risk to be binding on my heirs, personal representatives, next of kin, spouse and assigns.

I have carefully read this Agreement and fully understand its content. All participants registered in activities, including minors 13-17 years of age, must sign this Agreement.

Date: _____

If you are between the ages of 13 and 17, please sign here:

Signature: _____ Printed Name: _____

If you are a parent or guardian of a minor participant (under 18 years of age) or you are a participant 18 years of age, please sign here:

I have fully read this Agreement and fully understand its content. Furthermore, the significance of this release of liability and assumption of risk agreement has been explained to the minor.

Signature: _____ Printed Name: _____

Please indicate whether you are signing as: Parent ☐ Guardian ☐ Participant 18 years of age ☐

Please complete the Behavioral Contract below.

BEHAVIORAL CONTRACT

I have read the Participant Behavior Standard and Discipline Plan* and fully understand its content. Furthermore, the significance of this Standard and Plan has been explained to the youth participant.

Parent/Guardian Signature Parent/Guardian Name (printed) Date

Participant Signature Participant Name (printed) Date

*** Participant Behavior Standard and Discipline Plan is available online and at the YAC, Teen Center, and Skate Park.**